

Ref: PGPS/17/09/01

14 September 2017

Dear Parents/Guardians,

Travel Declaration for School & Public Holidays in Term 4

1. The table shows School and Public Holidays in Term 4. School will be closed on these days. Please take note of the dates in the table when your child/ward should be back in school. Kindly submit the **online travel declaration** in the School's Learning Management System.

School / Public Holiday	Date to Return to School
Children's Day (6 Oct, Fri)	9 Oct (Mon)
Deepavali (18 Oct, Wed) *	25 Oct (Wed)
PSLE Marking (19 Oct, Thu to 24 Oct, Tue) ***	
Result Processing Day (8 Nov, Wed)	9 Nov **
Term Four School Holiday (18 Nov, Sat to 31 Dec, Sun)	2 Jan 2018 (Tue)
New Year's Day (1 Jan 2018, Mon)	

* Early dismissal for Hindu students only at 10.05 am

** PTCC will be on 9 & 10 Nov

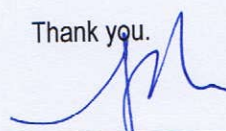
*** E-Learning Days

2. As part of the Deepavali celebration, **only Hindu students** will be dismissed earlier at 10.05 am on 17 Oct. Kindly make the necessary arrangement to pick your child/ward after school.
3. Should there be changes in travel plans after submission had been done online, please e-mail the school at admin_punggolgreen_ps@moe.edu.sg.
4. When travelling to other countries, do remind your child/ward to maintain high standards of personal hygiene at all times. If your child / ward develops flu-like symptoms after a trip, please inform the school immediately, see a doctor and refrain from coming back to school until your child/ward has recovered.

Children's Day Celebration – SingYouth Hub Fund Raising Event

5. SingYouth Hub is a non-profit organisation that supports youth development and social engagement in Singapore. They will be working with other charity organisations such as Community Chest, Lions Befrienders, Friends of the Disabled Society, Presbyterian Community Services and Metta Welfare Association to organise a fund raising event at PGPS on 5 October 2017.
6. During the event, they will sell handicraft items in order to raise funds for the charities mentioned. We hope you would support this cause and encourage our students to play their part in showing the value of care for the less fortunate through this fund raising event.

Thank you.



Mr Goh Chang Chuen
Vice-Principal



PUNGGOL GREEN PRIMARY SCHOOL

Every PGPS Student, A Future-Ready Leader
Engaging Learners, Nurturing Leaders, Empowering Givers
98, Punggol Walk, Singapore (828772)
<http://www.punggolgreenpri.moe.edu.sg>



To Form Teacher,

I, _____ parent / guardian of _____ of Primary _____
have received the notice, Ref: PGPS/17/09/01 (Travel Declaration for School & Public Holidays in Term 4 & Fund raising) dated
14 Sep 2017 and have taken note of the content.

Name of Parent

Signature and date

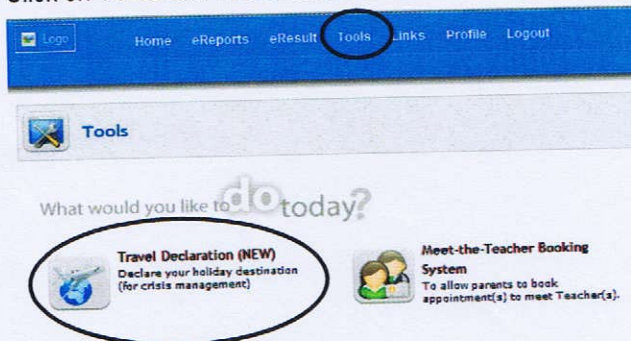
Online Travel Plan Declaration Procedure:

If you need help on using the portal, please contact Helpdesk :  **+65 6777 9661** (Monday - Friday: 7.30am - 6.00pm)
 lmssupport@wizlearn.com

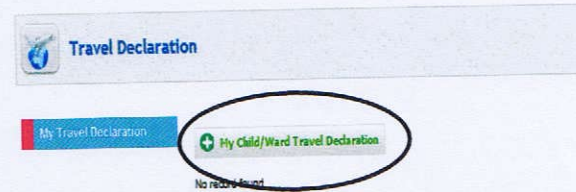
- Step 1 : a) To access the portal, login to http://lms.asknlearn.com/PUNGGOLGREEN_PS/
b) Click on **Login as a parent here**
c) Enter your child's User ID (e.g. Birth Cert. No./FIN)
d) Enter your password (Default password:parents)
e) Click **Login**



Step 2 : Click on **Tools** and **Travel Declaration**



Step 3 : Click on **+ My Child/Ward Travel Declaration**



Step 4: Complete the form and click **Save**. You may logout.

