

Ref: PGPS/17/01/01

03 Jan 2017

Dear Parents/Guardians,

Travel Declaration for School & Public Holidays in Term 1

1. The table shows School and Public Holidays in Term 1. School will be closed on these days. Please take note of the dates in the table when your child/ward should be back in School. Kindly submit the **online travel declaration** in the School's Learning Management System.

School / Public Holiday	Date to return to School
Chinese New Year (28 to 30 Jan, Sat to Mon) <i>30 Jan (Mon) is a Public Holiday Off-In Lieu & 31 Jan (Tue) is a School Holiday Off-in Lieu</i>	1 Feb (Wed)
Term One School Holiday (11 Mar, Sat - 19 Mar, Sun)	20 Mar (Mon)

2. As part of the Chinese New Year celebration, **all students** will be dismissed earlier at 10.05 am on 27 Jan. Kindly make the necessary arrangement to pick your child/ward after school.
3. Should there be changes in travel plans after submission had been done online, please e-mail the school at admin_punggolgreen_ps@moe.edu.sg.
4. When travelling to other countries, do remind your child/ward to maintain high standards of personal hygiene at all times. If your child / ward develops flu-like symptoms after a trip, please inform the school immediately; see a doctor and refrain from coming back to school until your child/ward has recovered.

Temperature-Taking Exercise, 6 Jan 2017

5. School will be conducting a temperature-taking exercise on **Fri, 6 Jan 2017** to maintain school's preparedness to re-activate the temperature-taking regime should there be a need.
6. As part of the school's preparation for the exercise, we will be conducting a pre-exercise check on students' Oral Digital Thermometers (ODTs) on **Wed, 4 Jan 2017**. Primary 1 students have been issued a new ODT which will be kept in school by their form teacher. All other students will need to replace their faulty ODTs, if necessary.
7. As part of the exercise, all visitors will be required to have their temperature taken by assigned school personnel at the security counter on **Fri, 6 Jan 2017**. For the well-being of our students, visitors with temperature at 37.6°C or above will not be allowed to enter the school premises.
8. Thank You.

Mr Goh Chang Chuen
Vice-Principal



PUNGGOL GREEN PRIMARY SCHOOL

Every PGPS Student, A Future-Ready Leader

Engaging Learners, Nurturing Leaders, Empowering Givers

98, Punggol Walk, Singapore (828772)

<http://www.punggolgreenpri.moe.edu.sg>

To Form Teacher,

I, _____ parent / guardian of _____ of Primary _____

have received the notice, Ref: PGPS/17/01/01 dated 03 Jan 2017 and have taken note of the content.

Name of Parent

Signature and date

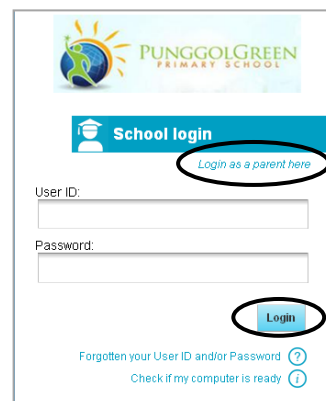
Online Travel Plan Declaration Procedure:

If you need help on using the portal, please contact Helpdesk :

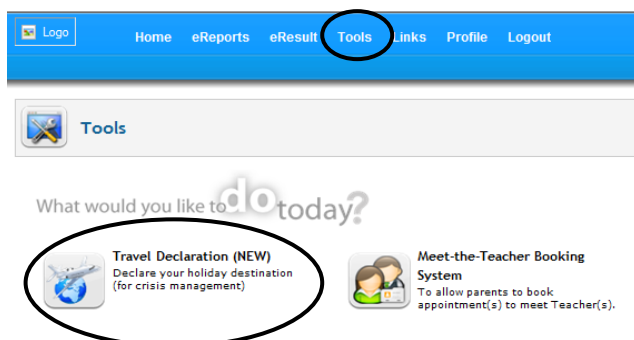
+65 6777 9661 (Monday - Friday: 7.30am - 6.00pm)

lmssupport@wizlearn.com

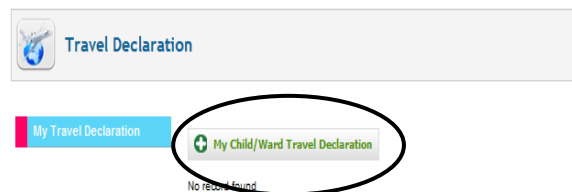
- Step 1 : a) To access the portal, login to http://lms.asknlearn.com/PUNGGOLGREEN_PS/
 b) Click on **Login as a parent here**
 b) Enter your child's User ID (e.g. Birth Cert. No./FIN)
 d) Enter your password (Default password: **parents**)
 e) Click **Login**



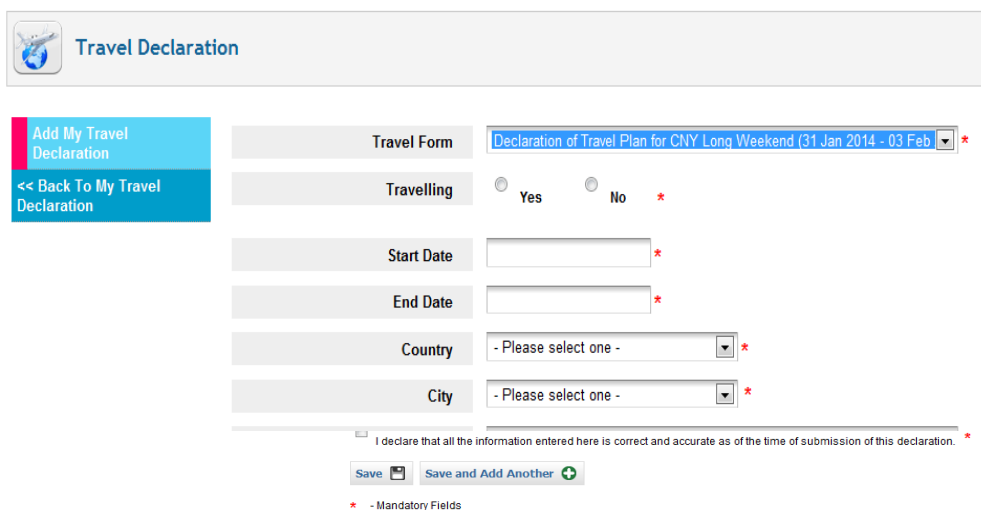
Step 2 : Click on **Tools** and **Travel Declaration**



Step 3 : Click on **+ My Child/Ward Travel Declaration**



Step 4: Complete the form and click **Save**. You may logout.



I declare that all the information entered here is correct and accurate as of the time of submission of this declaration.

* - Mandatory Fields